

DPW Commission Meeting Agenda
Wednesday, October 7, 2015
7:00 p.m. – Police Station Community Room

Commissioners Gardner and Reed were present, Chairman Sena was absent.

7:00 PM Approval Items:

Board of Commissioners Minutes Approval: Commissioner Gardner moved to accept the minutes of the 9/15/15 meeting, seconded by Commissioner Reed, Vote: 2-0.

Approval of Sale of Cemetery Lots:

7:05 PM Open Session:

Open for Public Discussion with the Commissioners:

T. Arsenian, 95 Granite St., concerned about the possibility of the LED lights; they are supposed to be an environmental benefit. Can we see the lights; maybe a demonstration, beforehand. J. Parisi said we are not looking at replacing street lights. T. Arsenian said he attended a meeting of the Harbor Advisory; there wasn't a quorum. Regarding the Granite Pier extension grant, J. Parisi said a letter was submitted; Sen. Tarr was involved and funds are already involved to get Army Corp. of Engineers moving on their approval to extend that. The DPW is taking the lead; T. Olson's name is on the letter to the Army Corp. of Engineers. The letter stated that we have some funds available to participate in some data gathering and enhancing the information that may be needed.

Larry Hale, spoke on the Front Beach restrooms, he said they look good, but the siding keeps getting ripped off the building. He suggests that an engineer could create something to prevent that from happening.

Wally Hess, Finance Committee, asked a few questions. 1) what is the significance of the designation of the road out here being a state road? J. Parisi said the state pays for the maintenance. 2) Are there any road projects coming up soon? Director Parisi said we'll be implementing the paving plan in the spring. Commissioner Reed said we want to go out to bid to get the best price possible.

7:10 PM New Business:

FY'17 Five Year Capital Planning Requests: due this Friday. Depts. were allowed 2 weeks to get this submitted. Director Parisi highlighted some of the items.

- DPW facility (\$7M), get a design we're comfortable with for the next 50 years.
- Boilers
- Roadway improvements \$120,000
- Vehicles and equipment, developing plan to replace rather than repair
- Cemetery shed – not funded last year
- Transfer station improvements were pushed out to FY '18
- Transfer station design \$20,000
- Town Hall air conditioning, pushed it out another year for the whole building
- Radar speed sign, 2, the Chief of Police and J. Parisi are deciding on locations
- Lighting efficiency for town hall and annex and DPW, Weston & Sampson are working on the cost, considering whether or not to include the DPW barn in this
- Bldg. maintenance issues – to be determined by Bldg. Study, draft has been released
- Long Beach – beach nourishment, pushed to FY '18

- MBTA parking lot repaving
- Central Fire Station roof
- Water meter replacements
- Rapid sand filter construction
- Flat Ledge Quarry improvements – pushed back
- Deep Rock well has been used for the last 60 days, 250 gallons per minute
- Filter replacement, specialized carbon - 2019
- GAS information - 2021
- Cape Pond aeration
- Flat Ledge main, analysis
- Sewer enterprise, meter replacements
- Pump station Back Beach – pushed out
- Upgrade Pigeon Cove pump station
- Back Beach odor control
- Bench replacements, J. Parisi said he would like to see new benches and new trash containers in town – standardize them, J. Parisi is working with the Beautification Committee on containers and locations. Large containers covered in wooden enclosures. The Board of Health and Stephanie Woolfe are working on that. What about Harvey Park, should we include that in funding.
- Storm water funding, new regulations, storm drainage, outfalls need to be tested – (samples). Doing analysis now of what this means, if it's significant we can factor that cost in.

Update on Green Community: committee's first meeting is scheduled for tomorrow night. Joanne will visit at the 2nd meeting. There are still calls from individuals who want to be on the committee. Commissioner Reed said the maximum number of members should be eleven; currently there are nine members so recruitment will continue.

7:30 PM Ongoing Business:

Social Media Policy Review: There is a form to have on file with those individuals that are held responsible for the content. As long as IS&T have approved it, it doesn't matter which networking site is chosen. The DPW wishes to get information out to residents but do not have the staff to respond to comments/inquiries. Commissioner Gardner said we'd like to put our project list up on the site so residents know what is being worked on. Soft launch of the new town website on 10/15; there will be some training for users to add content.

DPW Project Support to other Departments & Committees: Commissioner Reed said projects come directly to the DPW to sponsor them because it needs to go out to bid. For instance, Millbrook Meadow, they are a sub-committee of the Board of Selectmen; the Selectmen should be championing the issue. Also the Granite Pier, they should go through their parent committee. When those types of committees come to us we need to know that the project is supported. Commissioner Reed said he would like to develop a policy where groups would need to verify support before coming to the DPW. Commissioner Gardner said we need to track and record the amount of time these additional projects are consuming.

Private Road Snow Plowing: no new information from the Board of Selectmen on this. The existing practice will likely continue next year until this can be resolved.

8:15 PM Ongoing Capital Projects

Pigeon Hill Water Tank: T. Olson said we have selected a contractor given their bid, the work should start in a few weeks. It's a new pre-fabricated epoxy coated steel tank. The new tank is going in the same location as the existing tank. Great Hill water pressure, there is funding to look into this. Maybe pressure zone will be only remedy.

Pigeon Cove Seawall Repair Project: T. Olson said the contractor is about to be awarded the project (tomorrow). J. Parisi said another contractor was low-bid but unqualified for the project – they did not have sufficient experience. There was a FEMA funding delay, but town funds exist. The window to complete this project (MEMA) is through the end of February, we can submit a request for an extension of time.

8:30 PM Other Issues of Discussion: Commissioner Gardner wanted to talk about:

- 1) next year's goals and objectives, put on next agenda.
- 2) transfer station, he spoke to Brian about containers, bolts that anchor the pressure units were starting to bend and need repair. The vendor is offering to repair it and we can take the cost off the bill. There are some local welders that could do the work; it's not a big effort. Integrated Paper will provide an additional container or two. Director Parisi inquired if we want to go to single stream, it can be done but it would be more costly to do so.
- 3) Fire House Trust Bldg, he has heard that it is in terrible shape; a current lease exists. We should we look into the lease agreement and review the term of the lease. This building was included in the building study.

Tickler list

Cell tower lease funds

Green Communities/Energy efficiency

Sewer use regulations

Transfer Station Redesign

DPW Facility

Plowing of Private Roads

Paving Plan

FaceBook Discussion

FY 16 Goals & Objectives

Next Meetings: Wed., 10/21/15 7pm, Police Station Community Room

8:45 PM: Commissioner Gardner moved to adjourn, seconded by Commissioner Reed, Vote: 2-0.